

TOWN OF LYME
Select Board Meeting
May 21st 2015
Town Office Conference Room
Approved: May 28th, 2015

The following were present for all or part of this Select Board meeting:

Susan J. MacKenzie (Chair), Patricia G. Jenks (member), Charles J. Smith (member), Chief O'Keefe (Police Chief) & Dina Cutting (Administrative Assistant). Charles Hirschberg & Brian Vincent (CLD Engineering).

1. Chair MacKenzie opened the meeting at 8:00AM.
2. Jenks moved to approve the minutes of May 14th, 2015. Seconded by Smith. Voted unanimously in favor.
3. Matters arising & new business:
 - A request to sweep Market Street can to the Board. This is a very expensive job and there is no money in the 2015 budget.
 - WEBDPW program is being worked on. Jenks has submitted various questions to BMSI and is waiting for response. Some concerns as to if this program will end up being too cumbersome. There seems to be a big learning curve. Williams, Jenks and Mackenzie will continue to work at this.
 - Workshop: Still working on a location. The sense of the board was to allocate some fund to this. Confirmed price coming soon.
 - Cutting presented a memo concerning over time. This memo reflected the possibility of additional time for catching up, training and moving her office. Wanting to clarify this point. After a brief explanation it was clear some board members did not see the need to work additional hours. Cutting was instructed to try and do this within the 40 allotted. Cutting reiterated that it was not practical to think she could get all of her regular duties completed plus train a new employee plus take care of any other issues that just come up in the 40 hours. She was asked to try.
4. At 8:20AM MacKenzie moved to enter non-public session under authority of RSA 91-A: 3 II (c). Seconded by Jenks. Voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks, & Cutting.
5. At 8:26AM the Board returned to public session with no action taken.
6. MacKenzie will ask the Highway department to fix the Town Office building parking lot car stopper bumpers and address the swale to be put in on the east side for water drainage.
7. The removal of the Hewes Bridge will most likely be over \$5,000. It was the sense of the Board to put this out to bid. MacKenzie will prepare an RFP and will be the contact person for additional information for potential bidders.
8. Public Comments: none at this time
9. Manifest in the amount of \$55,290.73 was reviewed and signed.
10. An assessment appeal for Map 201 Lot 11 was reviewed. After a brief discussion MacKenzie moved to approve Diana Calder's (Assessor) recommendation. Seconded by Smith. Voted unanimously in favor.
11. Cemetery Trustees memorandum was reviewed and signed.
12. Report of Wood Cut: Approved and warrant signed by Select Board for the following amounts:
 - Rich-Map 420 Lot 28-\$529.24
 - McIntyre-Map 403 Lot 37 & 46-\$1,378.93
13. A conservation Commission request for appointment was reviewed. Jenks will check to make sure this community member is a registered voter before this is approved.
14. Committee and Commission reports:
 - Independence Day Committee: Jenks reviewed some fundraising and other parts of this event. The board expressed concern that this committee was not further along in the plans. Given the time frame the Board asked Jenks to request this committee have final plan for this event at the meeting following the June 1st, 2015 Independence Day

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Committees meeting.

- Planning Board: Dave Celone came and discussed the down town area. He would like to see it more pedestrian friendly. He discussed crosswalks, sidewalks, bike paths. The Planning Board requested Mr. Celone come back to them with specific requests.
 - Roads Committee: Slump on river Road- the Board has received a report from the Geotechnical Engineer stating the road is inherently unstable at this time. In an attempt to preserve the existing road it is necessary to restrict the weight and stress on the soils below. The engineers are working hard to figure out how to stabilize the road for the long term. At this time we still need more information and ledge and soil calculations to be able to develop a cost effective and long term solution. The board reviewed the information CLD will be meeting later in the meeting to review suggestions and concerns.
 - Park & Ride: This will be started in June 1, 2015
 - Pavement preservation: Mackenzie is hoping she can get some time with Stearns to classify all the paved roads. The Roads Committee discussed putting together a package and coming up with a plan to bond this road work. The concern is at the rate the town is going and the money being requested every year the town will never be able to keep up with the paved roads.
15. MacKenzie moved to hire Tim Cole as a Transfer Station Attendant at the rate of \$10.00. Seconded by Smith voted unanimously in favor. At this time the board approved a rate of increase to \$11.00 for William Hoehl.
16. A proposal from Blacktop for the Library parking lot was reviewed. Cutting will pass this along to Russell and the Library will review and come back to the board with a recommendation. At that time the board and Library will consider how to fund this project. The board has noted the willingness to fund 50% of this depending on the final figure.
17. Coffee Hour: Jenks was approached by 2 citizens interested in doing some gardening on the Town Office front gardens. They will come up with a plan and come back to the board. It was noted at this time the board should consider putting some funding in the budget for this up keep. Culvert concern on Bliss Lane. Highway reviewed and it is a ditch filled in. concern that a split rail fence was not down was clarified and it was noted it was down prior to winter months. Hammond Logging job was discussed. Cutting will look into this and have the Timber consultant come and investigate the job.
18. Stearns will have all parties involved in the generator contacted to get this project up and going.
19. Wage & benefit: continue to gather information.
20. Jenks will be advertising for the asst. Town Clerk tomorrow.
21. River Road Slump: CLD joined the meeting; Mr Hirsburg reviewed the information concerning the slump. After a lengthy discussion it was the recommendation and the sense of the board to do the following items as soon as possible
- Mackenzie will talk to the land owner to get permission to move the road over as far as they can as a precautionary measure while the road is waiting to be fixed. Also discuss about the ability to get an easement for the town to move the road over away from the river.
 - Signed will be put up 3 ton weight limit-passenger cars only through this section
 - CLD will arrange a meeting with DES Collis Adams as soon as possible to review the entire River Road.
 - MacKenzie will contact local farmers to let them know they may not go through this section of the river Road.

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- MacKenzie will make a notice for the list serve and the Town web page.
- An announcement will be put in the Valley News.
- MacKenzie will contact the School for the buses
- Cutting will notify Robbins so he can inform any construction projects or soon to come construction projects this is going on now.

CLD is concerned with this area and because of the unstable soils. Mackenzie will check this area weekly, and if we have a rain event of 1" or more. She will report immediately to the board and the board will be forced to close the road.

22. There being no further business MacKenzie moved to adjourn at 11:30AM. Seconded by Smith.
Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting